

**SUMTER COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY**

SUBJECT: Purchase Order Approval (Staff recommends approval).

REQUESTED ACTION: Approve Purchase Orders

☐ Work Session (Report Only)

☒ Regular Meeting

DATE OF MEETING: 8/9/11

☐ Special Meeting

CONTRACT: ☐ N/A

Effective Date: _____

Managing Division / Dept: _____

Vendor/Entity: _____

Termination Date: _____

Financial Services

BUDGET IMPACT:

☐ Annual

☐ Capital

☐ N/A

FUNDING SOURCE: _____

EXPENDITURE ACCOUNT: _____

HISTORY/FACTS/ISSUES:

PO Number	PO Amount	Vendor Name	PO Description
54189	\$34,881.44	Choose Life, Inc.	Close Out Choose Life Specialty Plates Fund in accordance with HB 501er
54349	\$31,430.00	Architecture Studio, Inc.	Sumter County Judicial Center Campus – Wayfinding Master Plan

PURCHASE ORDER

PLEASE FURNISH MERCHANDISE BELOW FOR THE ACCOUNT OF

BOARD OF SUMTER COUNTY COMMISSIONERS

54189

910 N. MAIN STREET, ROOM #201

TELEPHONE 352-793-0200

BUSHNELL, FLORIDA 33513-9402

TO

┌

Choose Life, Inc.
P. O. Box 276
Silver Springs, FL 34489

┐ DATE July 29, 2011

DEPT. _____

Choose Life Specialty Plates

┐ BY _____

FUND	ACCOUNT NO.	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
190-189-569-8200			Choose Life Specialty Plates Expenditure Close Out Choose Life Specialty Plates Fund in accordance with <u>HB 501er</u> (See attached documentation for further detail). Please address to: Susan Harris, Administrative Assistant	34,881.44	34,881.44
TERMS:				TOTAL	34,881.44

BOARD OF SUMTER COUNTY COMMISSIONERS

DELIVER TO: _____

AUTHORIZED BY: _____

**NOTE: ONLY ORIGINAL INVOICES
WILL BE CONSIDERED FOR PAYMENT**

DISTRIBUTION:

BLUE COPY - TO BOARD OF COUNTY COMMISSIONERS
WHITE COPY - TO VENDOR
CANARY COPY - TO DEPARTMENT HEAD
GREEN COPY - TO BOARD OF COUNTY COMMISSIONERS

THIS IS TO CERTIFY THAT THE ABOVE GOODS WERE RECEIVED AND THAT THEY WERE OF THE QUANTITY AND QUALITY ORDERED AND PAYMENT FOR SAME IS HEREBY APPROVED.

BY: _____ DATE: _____

OFFICER OR DEPT. HEAD

1. MAIL INVOICE TO BOARD OF COUNTY COMMISSIONERS
2. PLEASE SHOW OUR PURCHASE ORDER NUMBER ON ALL INVOICES
3. EACH SHIPMENT MUST BE COVERED BY A SEPARATE INVOICE
4. THE COUNTY OF SUMTER IS EXEMPT FROM STATE SALES AND USE TAX AND FEDERAL EXCISE TAXES. STATE SALES AND USE TAX CERTIFICATE NUMBER 85-8012622366C-3.

ENROLLED

HB 501, Engrossed 1

2011 Legislature

A bill to be entitled

An act relating to Choose Life license plates; amending s. 320.08058, F.S.; providing for the annual use fees to be distributed to Choose Life, Inc., rather than the counties; providing for Choose Life, Inc., to redistribute a portion of such funds to nongovernmental, not-for-profit agencies that assist certain pregnant women; authorizing Choose Life, Inc., to use a portion of the funds to administer and promote the Choose Life license plate program; providing an effective date.

Be It Enacted by the Legislature of the State of Florida:

Section 1. Subsection (29) of section 320.08058, Florida Statutes, is amended to read:

320.08058 Specialty license plates.—

(29) CHOOSE LIFE LICENSE PLATES.—

(a) The department shall develop a Choose Life license plate as provided in this section. The word "Florida" must appear at the bottom of the plate, and the words "Choose Life" must appear at the top of the plate.

(b) The annual use fees shall be distributed annually to Choose Life, Inc., along with a report that specifies each ~~county in~~ the ratio that the annual use fees collected by each county bear ~~bears~~ to the total fees collected for the plates within the state. Choose Life, Inc., ~~Each county~~ shall distribute each county's share of the funds to nongovernmental, not-for-profit agencies within each Florida county which assist

ENROLLED

HB 501, Engrossed 1

2011 Legislature

29 ~~within the county, which agencies' services are limited to~~
30 ~~counseling and meeting the physical needs of~~ pregnant women who
31 are making an adoption plan for their children ~~committed to~~
32 ~~placing their children for adoption~~. Funds may not be
33 distributed to any agency that is involved or associated with
34 abortion activities, including counseling for or referrals to
35 abortion clinics, providing medical abortion-related procedures,
36 or proabortion advertising, and funds may not be distributed to
37 any agency that charges women for services received.

38 1. Agencies that receive the funds must use ~~at least 70~~
39 ~~percent of~~ the funds to provide for the material needs of
40 pregnant women who are making an adoption plan for their
41 children ~~committed to placing their children for adoption,~~
42 including, but not limited to, clothing, housing, medical care,
43 food, utilities, and transportation. Such funds may also be
44 expended on birth mothers for 60 days after delivery and on
45 infants awaiting placement with adoptive parents.

46 2. ~~The remaining~~ Funds may also be used for adoption-
47 related ~~adoption,~~ counseling, training, or advertising, but may
48 not be used for administrative expenses, legal expenses, or
49 capital expenditures. However, a maximum of 15 percent of the
50 total funds received annually may be used by Choose Life, Inc.,
51 for the administration and promotion of the Choose Life license
52 plate program.

53 3. If no qualified agency applies to receive funds in a
54 county in any year, that county's Choose Life funds shall be
55 distributed pro rata to any qualified agencies that apply and
56 maintain a place of business within a 100-mile radius of the

ENROLLED

HB 501, Engrossed 1

2011 Legislature

county seat of such county. If no qualified agencies apply, the
funds shall be held by Choose Life, Inc., until a qualified
agency under this section applies for the funds.

4.3. Each agency that receives such funds must submit an
 annual attestation to Choose Life, Inc. ~~the county~~. Any unused
 funds that exceed 10 percent of the funds received by an agency
each during its fiscal year must be returned to Choose Life,
Inc. ~~the county~~, which shall distribute the funds ~~them~~ to other
 qualified agencies within the State of Florida.

(c) By October 1, 2011, the department and each county
shall transfer all of its Choose Life license plate funds to
Choose Life, Inc.

Section 2. This act shall take effect July 1, 2011.

PURCHASE ORDER

PLEASE FURNISH MERCHANDISE BELOW FOR THE ACCOUNT OF

BOARD OF SUMTER COUNTY COMMISSIONERS

54349

910 N. MAIN STREET, ROOM #201

TELEPHONE 352-793-0200

BUSHNELL, FLORIDA 33513-9402

TO

July 18, 2011

Architecture Studio, Inc
114 S Magnolia Ave
Ocala FL 34471

DATE

DEPT. Facilities Development

BY

[Signature]

FUND	ACCOUNT NO.	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
305	100-519-6240		PO# 54349 Sumter County Judicial Center Campus-Wayfinding Master Plan Quote attached Vendor is on contract to provide on-call services Contract period Sept 11, 2007 to Sept 10, 2011 Copy to Architecture Studio Inc	31,430.00	31,430.00
TERMS:				TOTAL	31,430.00

BOARD OF SUMTER COUNTY COMMISSIONERS

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AUTHORIZED BY:

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- THE COUNTY OF SUMTER IS EXEMPT FROM STATE SALES AND USE TAX AND FEDERAL EXCISE TAXES. STATE SALES AND USE TAX CERTIFICATE NUMBER 85-8012622366C-3.

Rcvd 7/20/11

July 13, 2011

douglas.conway@sumtercountyfl.gov

Sumter County Board of Commissioners
Attn: Doug Conway
910 North Main Street
Bushnell, FL 33513

Re: Design Services for:
Sumter County Judicial Center Campus – Wayfinding Master Plan

Architecture Studio, Inc. (ASI) shall provide design documents for the above mentioned project. We shall also coordinate meetings with the consultants, Sumter County and the selected signage contractors. Base services include; Plan preparation and engineering design. Plans shall include a master campus map, indentify Wayfinding sign locations for both vehicle and pedestrian traffic, and indentify directional information for each location, with proposed signage design. ASI working with Griffey Engineering shall provide the design of a campus joint use parking lot, located near public works and the video visitation area. The scope of work and contract documents to be considered for this project includes the following tasks:

SCOPE OF SERVICES:

Task 1 – Programming Review and Evaluation Phase

Coordinate with Sumter County Officials to review proposed space needs. We will review the existing and proposed program to verify if it is current.

TASK 1 Programming Review and Evaluation Phase	
Review Campus Signage requirements.	
Develop evaluation master plan study for team review.	
Task 1	Fee \$2,500

TASK 2 Civil Engineering and Survey Services	
Civil Engineering Master Plan preparation, engineering design, campus map, and identifying wayfinding sign locations for vehicles and pedestrian.	Fee \$5,500
Survey Services Engineering Services-Joint use Parking Plan	Fee \$4,950
Stormwater management application fee \$100.00 included	
Total Task 2	Total \$10,450

The LEED Green Building Rating System is the nationally accepted benchmark for the design, construction, & operation of high performance green buildings.



TASK 3 Construction Documents	
Schematic Design – Conceptual signage plans and establish scope of work	
Design Development – Signage plan with develop details, update project estimate to determine that the project is within project budget.	
Construction Documents – Prepare permit documents	
Bidding or Negotiation Activities – Prepare bid document, participate in pre-bid conference, evaluate proposals.	
Construction Contract Administration – To include but not limited to review: RFI's (Request for Information), shop drawings, submittals, change orders, supplemental instructions, field observations, certification of payment and project close-out	
Task 3	Fee \$9,500

TASK 4 Site Lighting Evaluation	
Provide campus wide site lighting evaluation and modification via TLC	
Task 4	Fee \$4,680

Reimbursables	
Architectural	\$750
Civil Engineering	\$1,100
Landscape Architectural	\$750
Geotechnical Services	\$1500
Site Lighting Evaluation	\$200
Total Reimbursables	Total Fee \$4,300

Summary	
Task1 – Programming Review Evaluation Phase	\$2,500
Task 2 – Civil Engineering	\$10,450
Task 3 – Construction Documents	\$9,500
Task 4 – Site Lighting Evaluation	\$4,680
Reimbursables	\$4,300
Total	Total Fee \$31,430

Thank you for your consideration.

Sincerely,



Joseph Rispoli, AIA, AR95439
Architect, Senior Partner